

CENTRAL LYON COUNTY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
June 11th, 2026
DRAFT MINUTES

Call to order at 6:04 p.m.

1. Call to Order and Pledge of Allegiance

2. Introduction of Board, Staff, Guests and Public

In attendance at the District Office Meeting Room: Board President Chuck Ritter, Director Louis Lemaire, Director Tod McIntosh, Director Ray Johnson, Director Jenny Williamson, Assistant Chief Ryan McIntosh, Business Manager/HR Director Amber Law, Fire Marshal Mink, BC Nick Hernandez, Captain Brad Bolton, Captain Josh Cummings, FF KC Meyer, FF Alan Mier Y Teran, FF Logan Foster – Teams, Captain Cody Mandeville – Teams, volunteer Noel Chounet, members of the public, Daniel Chaney, Kris Johnson, Frank Aquilina, Paul Tschirhart, Laura Tschirhart.

3. Public Comment

None

4. Approval of Agenda

A motion was made by Director Jenny Williamson to approve the June 11th, 2026, agenda and seconded by Director Ray Johnson. The motion passed unanimously.

5. Presentation of the Proclamation recognizing and honoring Kris Johnson for her nine years of dedicated service to the Central Lyon County Fire Protection District.

Assistant Chief McIntosh presented a proclamation recognizing Ms. Kris Johnson for her nine years of dedicated service to the Central Lyon County Fire Protection District. He highlighted her contributions in multiple administrative roles during a period of significant organizational growth and noted the District's new commitment to formally recognizing career staff retirees. The proclamation, signed by Fire Chief McHargue and Board President Chuck Ritter, expressed the appreciation of the Fire Chief and Board of Directors for Ms. Johnson's dedicated service and extended their best wishes for her retirement.

6. Approval of the May 28th, 2026, Minutes

A motion was made by Director Louis Lemaire to approve the minutes of the May 28th, 2026, Central Lyon County Fire Protection District Fire Board meeting and seconded by Director Tod McIntosh. The motion passed unanimously.

7. Approval of the augmentation of the 2025-2026 Fiscal Year General Fund Budget:

A motion was made by Director Louis Lemaire to approve Resolution No. 2026-1, augmenting the Fiscal Year 2025-2026 General Fund Budget by \$4,497,692, increasing total available resources from \$14,270,335 to \$18,768,027. The motion was seconded by Director Ray Johnson and passed unanimously.

8. Approval of the augmentation of the 2025-2026 Fiscal Year Ambulance Fund Budget:

A motion was made by Director Jenny Williamson to approve Resolution No. 2026-2, augmenting the Fiscal Year 2025-2026 Ambulance Enterprise Fund Budget by \$1,608,197, increasing total available resources from \$7,422,737 to \$9,030,934. The motion was seconded by Director Tod McIntosh and passed unanimously.

9. Approval of the 2026-2027 Central Lyon County Firefighters Association IAFF Local #4728 Collective Bargaining Agreement:

A motion was made by Director Jenny Williamson to approve the 2026-2027 Central Lyon County Firefighters Association IAFF Local #4728 Collective Bargaining Agreement, including the associated fiscal impact statement reflecting a total estimated fiscal impact of \$10,841,784, which includes a 3% cost-of-living adjustment (COLA) estimated at \$134,840 and bereavement leave estimated at \$28,830. The motion was seconded by Director Ray Johnson and passed unanimously.

10. Approval of the FY 2026-2027 Central Lyon County Fire Chiefs Association Memorandum of Understanding:

A motion was made by Director Louis Lemaire to approve the FY 2026-2027 Central Lyon County Fire Chiefs Association Memorandum of Understanding, including the associated fiscal impact statement reflecting a total estimated fiscal impact of \$89,212. The motion was seconded by Director Tod McIntosh and passed unanimously.

11. Approval of the benefit proposal for Central Lyon County Fire Protection District's unrepresented staff members:

Director Ray Johnson made a motion to approve the benefit proposal for the Central Lyon County Fire Protection District's unrepresented staff members, including the associated fiscal impact statement reflecting a total estimated fiscal impact of \$27,452. The motion was seconded by Director Jenny Williamson. Director McIntosh disclosed a potential conflict of interest related to the proposal and abstained from voting. The motion passed with a vote of 4-0, with one abstention.

12. Approval to appoint Jenny Williamson as Board Secretary in accordance with NRS 474.150 and to recognize Staci Loncar as the Administrative Assistant to the Board of Directors:

A motion was made by Director Louis Lemaire to appoint Jenny Williamson as Board Secretary in accordance with NRS 474.150 and to recognize Staci Loncar as the Administrative Assistant to the Board of Directors and seconded by Director Tod McIntosh. The motion passed unanimously.

13. Approval to apply for the Assistance to Firefighters Grant (AFG) application for a Type 3 Engine:

A motion was made by Director Tod McIntosh to approve the submission of an application for the Assistance to Firefighters Grant (AFG) for a Type 2 Water Tender. During discussion, the Board amended the original proposal, changing the requested apparatus from a Type 3 Engine to a Type 2 Water Tender. The motion was seconded by Director Louis Lemaire and passed unanimously.

14. Approval to apply for the Fire Prevention and Safety Grant (FP&S) application for the Fire Prevention Program:

A motion was made by Director Jenny Williamson to approve the submission of an application for the Fire Prevention and Safety Grant (FP&S) and seconded by Director Louis Lemaire. The motion passed unanimously.

15. Approval for the donation of retired personal protective equipment to the Silver State Women In Fire:

A motion was made by Director Jenny Williamson to authorize the donation of retired personal protective equipment (PPE) identified for removal from service to SSWIF and seconded by Director Tod McIntosh. The motion passed unanimously.

16. Reports:

Chief Report (a)

- Assistant Chief McIntosh Report (on behalf of Fire Chief McHargue)
 - Provided an update on efforts to acquire the historic former Silver City fire station property from Lyon County.
 - Discussed opportunities to preserve and recognize the site's historical significance through partnerships with the Silver City Volunteer Fire Department and its 501(c)(3) organization.
 - Noted potential future enhancements, including historical signage, displays, or limited public viewing opportunities, pending acquisition of the property.
 - Reported that the matter has been re-agendized before the Lyon County Commission for possible action regarding property acquisition.
 - Updated the Board on challenges securing workers' compensation coverage due to the current carrier's withdrawal from the Nevada market.
 - Reported that staff are actively working with insurance brokers and alternative carriers to secure coverage before the July 1 renewal deadline.
 - Noted that the District may temporarily obtain coverage through the state's assigned risk pool while long-term options are evaluated.
 - Advised that staff continue to monitor legislative and market impacts related to firefighter presumptive coverage laws.
 - Reviewed opportunities to transition the District's liability and property insurance coverage to the Nevada Public Agency Insurance Pool in the future to achieve potential cost savings.
 - Explained that current policy requirements may delay the transition for up to one year.
 - Presented a proposal to expand and consolidate the District's administrative office space under a new 10-year lease agreement.
 - Reported that the proposal would combine all three office suites into a single lease with fixed annual increases and include utilities, maintenance, and other operating expenses.
 - Noted that the expansion would provide additional office space, improve security and public access, and allow for relocation of the Prevention Division.
 - Advised that the landlord has agreed to provide interim office space at no additional cost during construction and include exterior signage improvements.
 - Indicated that a formal lease agreement will be brought forward for Board consideration at a future meeting.

Fire Board Members (b)

- Director Jenny Williamson:
 - Director Williamson reported that she participated in the recent Silver State Women in Fire event.
 - She shared that it was her first opportunity to participate in the program and expressed appreciation for the volunteers who dedicate their time to introducing women to the fire service.
 - Director Williamson noted the value of providing hands-on exposure and education about fire service careers and remarked that she wished a similar program had been available when she entered the profession.
 - She commended the participants and volunteers for their hard work and commitment to the program.
- Director Ray Johnson:
 - N/A
- Director Tod McIntosh:
 - Director McIntosh expressed appreciation to Fire Chief McHargue, Business Manager Amber Law, the Battalion Chiefs, and Union President Brad Bolton for their efforts throughout the collective bargaining process.
 - He noted that the negotiations involved significant collaboration and communication and stated that the resulting agreement was positive for all parties involved.
- Director Louis Lemaire:
 - Director Lemaire echoed Director McIntosh's appreciation for the efforts of Fire Chief McHargue, Assistant Chief McIntosh, Business Manager Amber Law, and District staff throughout the collective bargaining process.
 - He acknowledged the significant amount of work and coordination involved in negotiating and finalizing collective bargaining agreements and noted that the extent of the effort is often not visible to the public.
- Director Chuck Ritter
 - President Ritter expressed his appreciation to District leadership, and staff for their hard work and dedication throughout the collective bargaining process.
 - He thanked everyone involved for their collaboration, commitment, and efforts to work together toward a successful outcome.
 - President Ritter acknowledged the significant time and effort invested by all parties and commended District personnel for their continued hard work and progress on District initiatives.

Assistant Fire Chief Report (c)

- Assistant Chief McIntosh provided an overview of operations for the month of May.
 - **Significant Incidents**
 - Responded to an incident involving a suspected explosive device; the Washoe County Bomb Squad determined the items were naval flares and safely disposed of them.
 - Responded to three fatal motor vehicle accidents:
 - May 23 – Fort Churchill Road rollover.
 - May 5 – Highway 50 and Rainbow Road.
 - May 13 – Auto versus pedestrian incident at Highway 50 and Rocky Road.
 - Responded to a motor vehicle accident requiring extrication near Sheep Camp Road and Santiago Canyon Road.
 - Conducted an animal rescue on Garden Circle in Mound House.

- Responded to an ATV accident on Simpson Road involving an air medical transport.
- **Interagency Activities**
 - Provided mutual aid coverage to the Tahoe Douglas Fire Protection District during the period of mourning following a line-of-duty death.
 - District personnel provided three days of coverage assistance.
 - Engine 35 and Rescue 35 participated in the procession honoring the fallen firefighter.
- **Community Outreach**
 - Participated in a public safety event at Station 37.
 - Supported Career Day activities at Silver Stage Elementary School.
- **Training**
 - All line personnel completed annual wildland refresher training and pack test requirements.
 - All personnel successfully completed General Order No. 1 physical fitness capacity testing.
 - Crews conducted advanced training evolutions, including:
 - Victim rescue through windows.
 - Engine company operations.
 - Search and fire attack.
 - Incident command and control.
 - Chief Officers attended large incident management training hosted by Truckee Meadows Fire Protection District.
- **Operational Statistics**
 - Total incidents: 390
 - Fire/hazard incidents: 16
 - Fire incidents with flame involvement: 6
 - Hazard incidents: 2
 - EMS incidents: 271
 - Patient transports: 176
 - Motor vehicle accidents: 4
 - Fatal accidents: 3
 - Vehicle fires: 0
 - Other service calls: 103
- **Mutual Aid**
 - Provided mutual aid assistance 21 times:
 - 13 responses to North Lyon Fire Protection District.
 - 6 responses to Storey County and Mark Twain under automatic aid agreements.
 - Received mutual aid assistance four times:
 - 2 responses from Storey County.
 - 2 responses from Carson City Fire Department.

Fire Marshal Report (d)

- Fire Marshal Mink highlighted the success of the Silver State Women in Fire event, which hosted 28 participants interested in learning about careers in the fire service.
- Participants had the opportunity to engage in hands-on activities, including hose operations, personal protective equipment drills, search and rescue scenarios, ladder operations, and vehicle extrication.

- She noted the strong regional support for the event, with agencies throughout the area providing apparatus and personnel, and emphasized that the program was led primarily by female fire service professionals.
- Fire Marshal Mink recognized Captain Bolton and Firefighter Ochoa for representing the District at the event and supporting participants throughout the day.
- She noted that the event serves as both an introduction to the fire service and a pathway to future opportunities, including scholarships and academy prerequisites.
- Reported that no fires required investigation during the month of May.
- The Fire Prevention Division received two commercial permit applications and 38 residential permit applications.
- Total plan review fees collected for the month were \$42,647.20, based on projects with a combined valuation of approximately \$12 million.
- Noted that plan review fees continue to support Fire Inspector Derald Hood's position and contribute to the sustainability of the program.
- Reported that staff completed 38 inspections during the month.
- Recognized Fire Inspector McQueary for completing his Firefighter II certification.
- Congratulated Inspector McQueary on earning his associate degree and continuing his education toward a bachelor's degree.

Division Chief of Risk Reduction Report (e)

- N/A

Central Lyon County Fire Chiefs Association (f)

- Battalion Chief Hernandez expressed appreciation to the Fire Board, Business Manager Amber Law, Assistant Chief McIntosh, and Fire Chief McHargue for their collaboration throughout the Fiscal Year 2026–2027 Memorandum of Understanding (MOU) negotiations.
- He stated that the negotiation process was professional, collaborative, and focused on maintaining a positive working relationship among all parties.
- Battalion Chief Hernandez noted that the Chiefs Association approached negotiations with the goal of remaining reasonable and balancing employee needs with the District's financial realities.
- He emphasized the Association's commitment to maintaining competitive compensation and benefits while recognizing the District's unique revenue limitations.
- Battalion Chief Hernandez advised the Board that several provisions included in the final agreement, including bereavement pay, a 3% cost-of-living adjustment, and education incentives, were offered by the District and were not specifically requested by the Association.
- He thanked the Board and District leadership for their support and acknowledged the efforts of all parties involved in reaching a mutually beneficial agreement.

Local 4728 (g)

- President Bolton expressed appreciation to Business Manager Amber Law, Fire Chief McHargue, Assistant Chief McIntosh, administrative staff, and Board members for their collaboration during collective bargaining negotiations.
- He specifically recognized Amber Law for her organization, detailed notes, and significant contributions to maintaining a productive negotiation process.
- President Bolton noted that the Fiscal Year 2026–2027 Collective Bargaining Agreement included numerous updates intended to formalize past practices and clarify existing language.

- He stated that several provisions in the agreement, including bereavement leave, were initiated by District leadership rather than requested by the Union.
- President Bolton emphasized the importance of maintaining competitive compensation and benefits while ensuring long-term financial sustainability for the District.
- He noted that early discussions are already underway to identify future bargaining priorities and improve the negotiation process.
- President Bolton expressed appreciation for the increased budget transparency provided during negotiations, noting that access to revenue projections helped the Union better understand the District's financial position.
- He identified staffing levels, recruitment, and retention as ongoing priorities for Local 4728, particularly given the District's call volume, geographic challenges, and extended transport times.
- He reported that members are actively participating in recruitment efforts through college outreach and ride-along opportunities.
- President Bolton highlighted the District's strong commitment to employee education and professional development, noting that multiple members are currently pursuing nursing degrees, associate degrees, and bachelor's degrees.
- He noted that the District's educational assistance program was fully utilized during the past year.

Volunteers (h)

- Volunteer Chounet reported that the Silver City Volunteer Fire Department hosted a successful tie-dye event and thanked Fire Chief McHargue for attending and supporting the event.
- She noted that the organization received an additional Room Tax Grant to assist with promoting the upcoming Fireman's Ball.
- The Volunteer Fire Department is exploring opportunities to organize community cleanup projects in Silver City to support wildfire preparedness and improve defensible space around homes and community assets.
- Volunteers recently completed hazardous materials training.
- She reported planning for the upcoming fundraising Fireman's Ball, scheduled for July 18, featuring several local musicians, including former and current Silver City community members.
- Volunteer Chounet encouraged Board members and the public to follow the organization's social media channels for event information and updates.

Legislative Bills (i)

- N/A

Interagency Interactions (j)

- Assistant Chief McIntosh reported that District staff met with Lyon County Sheriff Brad Pope and Chief Deputy Brantingham to discuss a proposed aid agreement for water rescue operations at Lake Lahontan.
- He noted that the meeting was productive and that the Sheriff's Office is currently revising the agreement to address minor concerns.
- Once finalized, the agreement will be presented to the Fire Board for consideration and approval.

- The agreement is intended to establish shared jurisdictional authority and formalize the District's role in providing water rescue services on Lake Lahontan.
- Assistant Chief McIntosh also provided an update on ongoing discussions with REACH Air Medical Services regarding a potential partnership at Station 38.
- He reported that the parties have agreed to postpone discussions related to dispatch coordination for approximately one year while addressing other operational considerations.
- Assistant Chief McIntosh indicated that deferring the dispatch component is expected to simplify the process and support continued progress toward the partnership.

17. Review of Financial Report:

A motion was made by Director Ray Johnson to approve the financial report as presented, totaling \$1,174,046.05 and seconded by Director Tod McIntosh. The motion passed unanimously.

18. Review of the Ambulance Write Offs:

A motion was made by Director Louis Lemaire to approve the Ambulance Write Offs as presented, totaling \$79,348.37 and seconded by Director Ray Johnson. The motion passed unanimously.

19. Approval of the Travel Request of Michael Cook: Globe PPE Manufacturing Facility & Traver McQueary: NFA Youth Fire Setting Program Manager Course.

A motion was made by Director Louis Lemaire to approve the Travel Request as presented, seconded by Director Jenny Williamson. The motion passed unanimously.

20. Public Comment

- N/A

21. Adjournment

Meeting adjourned at 7:29 p.m.

Respectfully submitted,
Staci Loncar