Central Lyon Fire District
246 Dayton Valley Rd Suite 106, Dayton, NV 89403
www.centrallyonfire.org

Public Education / Community Event Request Form

Thank you for your interest in fire safety education. Please complete this form in full. Requests should be submitted at least 2 weeks prior to the event.

1. Requestor Information

- Organization/Group Name: _____
- Contact Person: _____
- Title/Position: _____
- Phone Number: _____
- Email Address: _____
- Mailing Address: _____

2. Event Information

- Type of Event (check one):
  ☐ School Presentation
  ☐ Community Event
  ☐ Safety Fair
  ☐ Career Day
  ☐ Other:
- Event Location (address): _____
- Date of Event: _____
- Start Time: _____
- Indoor ☐ Outdoor ☐ End Time: _____

- Estimated Attendance:
  - Number of Children: _____
  - Number of Adults: _____
- Age Group(s):
  ☐ Preschool
  ☐ Elementary
  ☐ Middle School
  ☐ High School
  ☐ Adults
  ☐ Seniors

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3. Requested Services (check all that apply)

☐ Fire Safety Presentation
☐ Fire Truck Display
☐ Engine / Apparatus Tour
☐ CPR Demo only (not a class)
☐ Smoke Alarm Information
☐ Wildfire Preparedness
☐ Career Information
☐ Other:

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4. Special Requests or Notes

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5. Event Logistics

- Will electricity be available? ☐ Yes ☐ No (required for Fire Extinguisher training)
- Will water be available? ☐ Yes ☐ No Ie; hose bib or sink? (required for Fire Extinguisher training)
- Will parking be reserved for apparatus? ☐ Yes ☐ No
- Is media expected? ☐ Yes ☐ No

6. Acknowledgment

I understand that emergency responses take priority. The Fire Department may cancel or leave the event if needed.

Signature: _____ Date: _____

Office Use Only

- Date Received: _____
- Approved By: _____
- Confirmation Sent: ☐ Yes ☐ No
- Event created in First Due: ☐ Yes ☐ No
- Note added to shift board in First Due: ☐ Yes ☐ No
- Calendar Invitation Sent: ☐ Yes ☐ No

Email completed form to:prevention@centralfirenv.org