

CENTRAL LYON COUNTY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
March 12, 2026
DRAFT MINUTES

Call to order at 6:00 p.m.

1. Call to Order and Pledge of Allegiance

2. Introduction of Board, Staff, Guests and Public

In attendance at the District Office Meeting Room: Board President Chuck Ritter, Director Louis Lemaire (via Teams), Director Tod McIntosh, Director Ray Johnson, AC Ryan McIntosh, Business Manager/HR Director Amber Law, Fire Marshall Mink, BC Nick Hernandez, Captain Brad Bolton, FF Pat Canavan, volunteers Chali Haugen and Noel Chounet, Jason Santos, family & friends.

3. Public Comment

None

4. Approval of Agenda

A motion was made by Director Ray Johnson to approve the March 12, 2026, agenda, seconded by Director Tod McIntosh; motion passed unanimously.

5. Presentation of Awards and/or Recognition of Accomplishments

In the absence of Fire Chief McHargue, AC Ryan McIntosh presented a Lifesaver Award to Jason Santos in recognition of his actions during a January 5th incident at Dayton High School. The incident involved a student-athlete who suffered sudden cardiac arrest on the gymnasium floor.

AC McIntosh explained that school staff, including Mr. Santos, quickly recognized the emergency, initiated CPR, and utilized an AED to deliver a shock, resulting in the student regaining a pulse prior to the arrival of emergency crews. Their rapid response was credited with saving the student's life.

Mr. Santos expressed gratitude for the recognition, noting the event was difficult to relive and emphasizing the importance of CPR and AED training. He shared appreciation that the situation resulted in a positive outcome and highlighted the value of having trained individuals and proper equipment available.

The Board and attendees acknowledged Mr. Santos' efforts, and a photo was taken following the presentation.

6. Approval of the February 12, 2026, Minutes

A motion to approve the minutes of the February 12, 2026, Central Lyon County Fire Protection District Fire Board meeting, with a correction noting Director McIntosh was present via Teams, was made by Director Tod McIntosh and seconded by Director Ray Johnson. The motion passed unanimously.

7. Approval of the Revised Memorandum of Understanding (MOU) to the Central Lyon County Firefighters Association IAFF Local #4728, Article 39 – Uniform Allowance

Director McIntosh disclosed his relationship to Assistant Chief McIntosh.

A motion to approve was made by Director Williamson and seconded by Director McIntosh after Business Manager/HR Director Amber Law corrects the typos on page 1 . The motion passed unanimously.

8. Approval to schedule the May Board meeting following the budget approval date from the Department of Taxation

A motion to schedule the May Board meeting on Thursday May 28, 2026 following the budget approval date from the Department of Taxation was made by Director Jenny Williamson and seconded by Director Ray Johnson. The motion passed unanimously.

9. Approval of the audit Correction Action Plan letter

A motion to approve the audit Corrective Action Plan letter was made by Director Tod McIntosh and seconded by Director Jenny Williamson. The motion passed unanimously.

10. Discussion and Approval to terminate the Central Lyon County Fire Protection District annual Scholarship Program

- A motion was made by Director Jenny Williamson and seconded by Director Tod McIntosh to terminate the Central Lyon County Fire Protection District’s annual Scholarship Program following a legal review, which determined that the use of General Fund dollars for scholarships would require specific statutory authority under Nevada Revised Statutes (NRS). The motion passed unanimously.

11. Reports:

Chief Report (a)

- Attended Fire Chief Association Meeting
- Met with Chief Ryser in Smith Valley
- Met with Carson & East Fork Chiefs
- Met Lyon County Comptroller & Sheriff

Fire Board Members (b)

- Director McIntosh expressed appreciation for the weekly reports provided to the Board, noting they are helpful in keeping the Board informed of District activities and ongoing operations.

Assistant Fire Chief Report (c)

- Preliminary taxation projections were received, and staff have begun budget development, with initial budget sessions underway.
- Ongoing collaboration at the state and regional level continues regarding funding opportunities and program development.
- Discussion and planning are underway for potential grant-funded programs, with an emphasis on sustainability and long-term financial stability.
- EMS system efficiencies are being evaluated to improve service delivery and reduce long-term costs.
- Continued coordination with leadership on strategic initiatives and future operational planning.
- Operations staff participated in community meetings, including the Stagecoach Advisory Board, supporting ongoing public engagement efforts.

- The District continues to provide frequent mutual aid to North Lyon Fire.
- Monthly training was conducted, including EMS (OB delivery and pediatrics) and fire training (command and control), along with joint training exercises with Storey County and North Lyon Fire.
- Crews participated in facility walkthroughs with the Prevention Division to identify hazards and improve operational familiarity.
- Staff were engaged in the budget development process, contributing to planning efforts and supporting long-term succession planning goals.
- Additional training included driver safety courses, command and control, hose evolutions, forcible entry, fire behavior, and suppression tactics.
- Several significant incidents occurred, including multiple motor vehicle accidents, vehicle fires, a cardiac arrest, and a highway closure involving a semi-truck.
- New internal reporting processes (flash reports, blue sheets, and green sheets) continue to improve communication with staff, partner agencies, and stakeholders.

Fire Marshal Report (d)

- One fire investigation was completed involving an RV fire, determined to be caused by catalytic converter.
- A total of 45 inspections were conducted, including 24 commercial and 21 residential.
- Eleven new commercial projects were received, along with civil plans for a new Extra Mile gas station on Hwy 50.
- Thirty-three new residential projects were processed and assigned permits.
- Youth fire-setting activity continues, with one completed assessment and two pending cases; efforts are ongoing to coordinate with juvenile probation and schedule the youth fire-setting program.
- Public education activities are upcoming, including school career days and continued participation in community advisory boards, which have received positive public feedback.
- The District continues to collect applicable fees, including from Lyon County projects, and is preparing a FEMA Fire Prevention and Safety Grant application focused on expanding public education programs.

Division Chief of -Risk Reduction Report (e)

- NV Energy contract bids for 2026 were submitted, with additional project opportunities identified, including work on the Steamboat circuit and ongoing projects in Churchill County.
- Efforts are underway to maintain continuous project work and revenue flow by overlapping contract timelines and extending current projects.
- Grant efforts are shifting toward 2027, with multiple applications being prepared to maximize funding opportunities, including potential matching fund grants.
- The District is exploring development of Firewise communities (including Mound House and Dayton Valley) to improve community resilience and strengthen future grant competitiveness.
- Long-term planning includes leveraging community partnerships and potential nonprofit (501(c)(3)) structures to support fire mitigation and funding opportunities.

- Future projects include targeted fuel mitigation and community improvement efforts, such as the Santa Maria Ranch area and surrounding regions.
- The fuels program remains revenue-supported, providing operational sustainability, workforce development, and increased wildland firefighting capacity for the District.

Central Lyon County Fire Chiefs Association (f)

- BC Hernandez – no report

Local 4728 (d)

- Association President Brad Bolton – no report

Volunteers (c)

- Two members completed Fire Instructor I and EMS Instructor training and received certification from the State.
- Planning is underway for the Silver City Fireman’s Ball scheduled for July 18, with event details to be submitted for approval.
- Interest was expressed in establishing a Firewise community in Silver City.
- Eight members participated in recent HAZMAT (Haz Box) training, with instructional support from career staff.
- Continued interest in increased joint training opportunities with career staff and mutual aid partners.

Legislative Bills (e)

- No new legislative bills were introduced or discussed.
- Director Williamson noted that there may be an upcoming bill draft regarding arson.

Interagency Interactions (e)

- Mutual Aid to North Lyon
- Training for volunteers
- Joint training with Storey County & North Lyon at Station 32
- Blue Sheet with Behavioral Health call

12. Review of Financial Report

A motion was made by Director Jenny Williamson to approve the financial report as presented, totaling \$1,053,362.71, seconded by Director Ray Johnson. The motion passed unanimously.

13. Ambulance Write-off Report

A motion was made by Director Jenny Williamson to approve the ambulance write-off report as presented, totaling \$228,218.39, seconded by Director Ray Johnson. The motion passed unanimously.

14. Public Comment

- Battalion Chief Hernandez announced a joint training with partner agencies scheduled for the 16th at Station 32, beginning at 9:00 a.m.
- Board members were invited to attend, with participation from multiple agencies expected throughout the day.

- Director Williamson inquired about follow-up support for individuals involved in the recent school cardiac arrest incident and suggested ensuring resources such as counseling or peer support are available.
- Staff indicated they would follow up with the school and coordinate support if needed.
- Director Williamson also expressed appreciation for the after-action reports, noting their value for education and understanding District operations.

15. Fire Chief McHargue's Six-Month Evaluation

It was determined that a closed session listed on the March 12, 2026, agenda was included in error and not permissible under Nevada Open Meeting Law. The closed session had been intended for the purpose of providing direction to the Business Manager/HR Director regarding the process for conducting a six-month evaluation of Chief McHargue. It was discussed that each Board member shall complete an evaluation form independently and submit the completed evaluation form to the Business Manager/HR Director for appropriate HR filing. As Chief McHargue serves in an appointed position, his evaluation must be presented by the Board of Directors and discussed in an open meeting to be scheduled for April 9, 2026.

16. Adjournment

The meeting ended at 8:35 p.m.

Respectfully submitted,
Staci Loncar